

REGULAR MEETING MINUTES

July 23, 2015

Executive Session – 6:30 p.m.

Public Meeting – 8:00 p.m.

Branchburg Municipal Building

I. CALL TO ORDER

The meeting was called to order at 6:46 p.m. by Board Vice President, Patricia Santos who stated that the meeting was convened in compliance with the provisions of Chapter 231, P.L. 1975, the Sunshine Law; notices were sent to the *Courier News*, filed with the Township Clerk and posted in the Branchburg Township Schools.

The following members of the Board of Education were present: Zoltan Ambrus, Theresa Joyce, Cathy Palmieri, Carmela Noto, and Patricia Santos.

The following members were absent: Jack Dempsey, Olga Phelps, David Rehe, and Jose-Ramon Suarez.

Also present were: Acting Superintendent of Schools Rebecca Gensel, Business Administrator/Board Secretary Theresa Linskey, and no members of the public.

II. The assembly saluted the flag.

III. Statement of Adequate Notice

IV. The Secretary called the roll.

V. CALL TO EXECUTIVE SESSION

On a motion by Mr. Ambrus, seconded by Mrs. Noto, and carried unanimously, the Board agreed to convene at 6:46 p.m. to executive session to discuss personnel, H.I.B., and legal issues.

On a motion by Mrs. Noto, seconded by Mr. Ambrus, and carried unanimously, the Board reconvened to public session at 7:50 p.m. with three members of the public.

VI. SUPERINTENDENT'S REPORT

Ms. Gensel discussed the status of each department's summer progress. She said she is looking forward to a productive summer with the administrators in preparation for the upcoming school year.

VII. PUBLIC COMMENT

There was no public comment.

VIII. GOVERNANCE

Motion by Mr. Ambrus, seconded by Mrs. Joyce that Items VIII.A. through VIII.D., be moved upon the recommendation of the Superintendent.

On call of the vote, Items VIII.A. through VIII.D. were unanimously approved by Roll Call.

Mrs. Santos informed the community of the following upcoming Board meetings:

- The next Board meeting will be held on August 27th;
- The September 3rd meeting has been cancelled;
- The September 17th meeting has been changed from a Regular Meeting to a Special Meeting; and
- The Board Retreat will be held on September 19th.

A. Approval of Minutes

It is recommended that the Board approve the Minutes of the Special Meeting and Executive Session of June 29, 2015, and the Minutes of the Regular Meeting and Executive Session of July 11, 2015.

B. Approval of Revised 2015-2016 Student District Calendar

It is recommended that the Board approve the 2015-2016 District Calendar, which is attached as Reference VIII.B.

C. Approval of Anti-Bullying Bill of Rights Act Self Assessment Grades

It is recommended that the Board approve the District's Anti-Bullying Bill of Rights Act Self-Assessment Grades, as follows:

| | |
|----------------------------------|---------------------|
| Whiton Elementary School | 67 out of 78 points |
| Stony Brook School | 66 out of 78 points |
| Branchburg Central Middle School | 68 out of 78 points |

D. Approval of Hiring of Staff Resolution

It is recommended that the Board authorize the Acting Superintendent to hire staff as necessary prior to the Board of Education meetings in July, August and the first Board of Education meeting in September 2015 with approval of the Personnel Committee and a member of the Board Leadership Team. Confirmation of these hiring's by the Board of Education will be placed on the next Board of Education meeting agenda.

IX. EDUCATION

Motion by Mrs. Noto, seconded by Mr. Ambrus that Items IX.A. through IX.D. be moved upon the recommendation of the Superintendent.

On call of the vote, Items IX.A. through IX.D. were unanimously approved by Roll Call.

Mrs. Santos said the Education Committee met on July 13, 2015 where they discussed the curriculum writing being done over the summer to make sure the subjects are up to speed for the upcoming school year. She also stated that there are going to be professional developments with regard to the Next Generation Science standards.

A. Conferences/Travel

WHEREAS, the employees listed below are requesting Board of Education authorization to attend the conferences/workshops listed below; and

WHEREAS, the attendance at stated function was previously approved by the chief school administrator as work related within the scope of the work responsibilities of the attendee and within the funds budgeted for this purpose; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED, that the Board authorizes attendance at the stated conferences/workshops and reimbursement for the related expenses in accordance with Board policy on conference and workshop attendance.

NJSCA Fall 2015 Professional Development Conference, Monmouth, New Jersey, October 11th through October 12th, 2015, Total Maximum Cost - \$456.73
(Account# 11-424-100-300-04-013)

Katherine Gorski

School Safety and Cooperative Purchasing, Bridgewater, New Jersey, August 12th, 2015, Total Maximum Cost - \$228.00 *(Account# 11-000-261-450-10-428)*

John Hindmarch

Social Thinking Conference, Mt. Laurel, New Jersey, October 26th through October 27th, Total Maximum Cost - \$347.20 *(Account# 11-000-219-580-03-001)*

Sandra Koscielski

New Jersey School Boards Association Workshop, Atlantic City, New Jersey, October 27th – 29th, 2015, Total Maximum Cost for all Participants - \$1,500.00 (*Account #11-000-230-585-01-300 and Account #11-000-251-580-01-585*)

Theresa Joyce
Theresa Linskey

Building Teachers Capacity for Success: Instructional Coaching Essentials, Online, Total Maximum Cost for all Participants - \$358.00 (*Account# 20-270-200-500-02-649*)

Jocelyn Muzychko
Lisa Cashin

Rutgers K-12 Maker Education Conference, Rutgers, New Jersey, August 13th through August 14th, 2015, Total Maximum Cost - \$275.00 (*Account# 11-000-223-580-08-144*)

Erica Patente

Music Together Teacher Training, Princeton, New Jersey, August 14th through August 16th, 2015, Total Maximum Cost - \$460.00 (*Account# 11-000-223-580-08-144*)

Elisabeth Patten

New Jersey Science Conference, Princeton, New Jersey, October 13th through October 14th, 2015, Total Maximum Cost for all Participants - \$971.20 (*Account# 11-000-223-580-02-144, 11-000-221-580-02-189*)

Karen Dudley
Deborah Glicklich
Lucy Plaza

Units of Study Conference Days: Implementing Rigorous Units of Study, Columbia University, New York, September 18, 2015m Total Maximum Cost - \$165.00 (*Account# 20-270-200-500-02-649*)

Amanda Roper

Hot Issues in School Law, Monroe, New Jersey, August 12, 2015, Total Maximum Cost - \$150.00 (*Account#11-000-240-580-01-000*)

Danielle Shober

Epidemiology and Prevention of Vaccine - Preventable Diseases, Piscataway, New Jersey, March 17th through March 18th, 2015, Total Maximum Cost - \$98.37 (*Account# 11-424-100-300-08-013*)

Debra Warren

B. Approval of 2015-2016 Field Trips

Pursuant to statute N.J.S.A. 6A:23A-5.8(c1) and in accordance with Board Policy #2340 – *Field Trips*, it is recommended that the Board approve the following listing of 2015-2016 Field Trips for students, as noted, per the final 2015-2016 budget, the full cost of the trips will be covered by parent fees (transportation, entry fees, and any nurse or other staff member being paid extra for the trip).

Whiton Elementary School

| Grade | Trip |
|---------------------------|--|
| PSD, LLD, Full Day Trials | Sky Manor Airport and Restaurant, Pittstown |
| | Jump Zone, Hillsborough, New Jersey |
| Pre-K | Doyle Unami Farm, Hillsborough, New Jersey |
| | Imagine That!, Florham Park, New Jersey |
| | Norz Farm, Hillsborough, New Jersey |
| | Bridgewater Library, Bridgewater, New Jersey |
| | Kids Boulevard Gym, Warren, New Jersey |
| Grade 1 | Raritan Valley Community College, Branchburg, New Jersey |
| | Turtle Back Zoo, West Orange, New Jersey |
| Grade 2 | Raritan Valley Community College, Branchburg, New Jersey |
| Grade 3 | DaVinci Science Center, Allentown, Pennsylvania |
| | Raritan Valley Community College Planetarium, Branchburg, New Jersey |

Stony Brook School

| Grade | Trip |
|--------------|--|
| 4 | GATE Project to Branchburg Central Middle School (tentative) |
| | GATE Project to Whiton Elementary School (tentative) |
| | Trenton State House, Trenton, New Jersey |
| | Liberty Science Center, Jersey City, New Jersey |
| | Churchville Nature Center, Churchville, Pennsylvania |
| | Waterloo Village, Stanhope, New Jersey |
| | Midland School, Branchburg, New Jersey |
| | GATE Princeton University Art Museum, Princeton, New Jersey |
| 4 and 5 | Poem Contest Winners (3 each grade) to Barnes & Noble, Bridgewater, New Jersey |
| 5 | GATE students to Whiton Elementary School Science Fair, New Jersey |
| | GATE students to Midland School, Branchburg, New Jersey |
| | Ronald McDonald House, New Brunswick, New Jersey |

| | |
|--------------|--|
| | Buehler Science Center, Paramus, New Jersey |
| | Philadelphia Walking Tour, Philadelphia, Pennsylvania |
| | Pennsbury Manor, Morrisville, Pennsylvania |
| 5 | GATE student project to Branchburg Central Middle School, New Jersey |
| Strings/Band | NJPAC or State Theater, New Jersey |
| | Whiton and BCMS Schools |
| GATE | Whiton Elementary School |
| Chorus | Caroling @Avalon Assisted Living, Bridgewater, New Jersey |
| | Wicked, New York, New York |
| | NJ Symphony Orchestra, NJPAC, New Jersey |

Branchburg Central Middle School

| Grade | Trip |
|--------------------------------|---|
| 6 | Camp Bernie, Port Murray New Jersey, |
| | GATE 6, New Jersey Historical Society |
| | Strike N Spare Bowling, Green Brook, New Jersey |
| | Sea Grant Consortium, Sandy Hook, New Jersey |
| | Fairview Lakes YMCA, Newton, New Jersey |
| | Penn Museum and US Mint, Philadelphia |
| 7 | Medieval Times, Lyndhurst, New Jersey |
| | GATE 7, Princeton Art Museum, Princeton, New Jersey |
| | GATE 7, Readington Reform Churchyard, Readington, New Jersey |
| 8 | GATE, Camp Bernie, Port Murray, New Jersey |
| | Frogbridge, Millstone, New Jersey |
| | SALA, Somerville High School, Somerville, New Jersey |
| | Mixer, Somerville High School, Somerville, New Jersey |
| | College of NJ, Ewing, New Jersey |
| | 8/ICE, Grounds for Sculpture, Hamilton, New Jersey |
| | Civil War Baseball, Harrisburg, PA |
| 8 th Grade Nominees | NJ Future Educators Conference, TCNJ, Ewing, New Jersey |
| | Young Women's Conference, Princeton, New Jersey |
| Champions | Children's Specialized Hospital, Mountainside, New Jersey |
| Music Depart | Music in the Parks Band Competition, Kutztown and Allentown, Pennsylvania |
| | Jazz Band Festival (local), New Jersey |
| | Teen Arts, Raritan Valley Community College, Branchburg, New Jersey |
| Wind Ensemble | Festival, Monroe, New Jersey |
| Strings | New Jersey Performing Arts Center, Newark, New Jersey |
| Soccer Team | Rutgers, New Brunswick, New Jersey |
| | Princeton, Princeton, New Jersey |
| Lacrosse Team | Rutgers, New Brunswick, New Jersey |
| | Princeton, Princeton, New Jersey |
| Teen Arts | RVCC, Branchburg, New Jersey |

| | |
|----------------------------------|--|
| ICE Buddies | Branchburg Sports Complex, Branchburg, New Jersey |
| Jazz Band | Bridgewater, Middle School, Bridgewater, New Jersey |
| Math Counts | The College of New Jersey, Trenton, New Jersey |
| | Museum of Math, New York, New York |
| Odyssey of the Mind | County, Regional and State Competition, Central and South Jersey, New Jersey |
| Geometry | Liberty Science Center, Jersey City, New Jersey |
| Newspaper Club | Soup Kitchen, South Bound Brook, New Jersey |
| | Kangaroo Kids, Branchburg, New Jersey |
| Geocaching ICE/Enrichment Day | Duke Island Park, Bridgewater, New Jersey |
| Spanish Enrichment Day | Spain 92, Bridgewater, New Jersey |
| GATE | Whiton School, Branchburg, New Jersey |
| BCMS | White Oak Park, Branchburg, New Jersey |
| | Whiton School, Branchburg, New Jersey |
| | Stony Brook School, Branchburg, New Jersey |
| Student Council | Great Adventure, Jackson, New Jersey |
| Learning & Language Disabilities | Wegmans, Bridgewater, New Jersey |
| | Branchburg Sports Complex, Branchburg, New Jersey |

C. Middlesex Regional Educational Services Commission

It is recommended that the Board accept the Master Special Education Tuition Agreement submitted by Middlesex Regional Educational Services Commission (MRESC), should a need for services arise for students with disabilities in the Branchburg School District, the agreement encompasses out of district programs as well as related services.

D. Approval of Out-of-District Special Education Placement

It is recommended that the Board approve the following High School Out-of-District Special Education Placements, School Year Programs and Services, as noted, to be paid by purchase orders through the General Fund, and sufficient funds are available in the 2015-2016 budget.

| Program/Location | Student ID # | Tuition/Aide/ESY | Effective Dates |
|--|---------------------|---|---|
| The Midland School P.O. Box 5026 North Branch, NJ08876 | Sid# 3700266864 | ESY \$8,206.20 SY \$49,237.20 Total \$57,443.40 | ESY 7/5/15-8/15/15 SY 9/2/15-6/21/16 |
| The Eden School 2 Merwick Road Princeton, NJ 08540 | Sid# 8267623755 | ESY \$13,493.20 SY \$71,321.20 Extended day program \$11,770.00 Total \$96,584.40 | ESY 7/6/15-8/21/15 SY 9/9/15-6/21/16 |

| | | | |
|--|--------------------|---|---|
| The Center School 2 Riverview Drive Somerset, NJ 08876 | Sid# 8664661261 | ESY \$6,158.60 SY \$55,427.40 Total \$61,586.00 | ESY 7/1/15-7/29/15 SY 9/2/15-6/23/16 |
| The Center School 2 Riverview Drive Somerset, NJ 08876 | Sid# 3390197211 | ESY \$6,158.60 SY \$55,427.40 Services \$28,000.00 Total \$89,586.00 | ESY 7/1/15-7/29/15 SY 9/2/15-6/23/16 |

X. HUMAN RESOURCES

Motion by Mr. Ambrus, seconded by Mrs. Palmieri that Items X.A. through X.S., be moved upon the recommendation of the Superintendent.

On call of the vote, Items X.A. through X.S. were unanimously approved by Roll Call.

There was no Human Resources Committee report.

A. Approval of Student Teacher

It is recommended that the Board approve Samantha Jasiak from Seton Hall University, as a Student Teacher at Stony Brook Elementary School, effective August 31, 2015 through December 14, 2015, with the cooperating 4th Grade Teacher Mrs. Elaine Mulroony.

B. Approval of School Improvement Panels

It is recommended that the Board approve the following School Improvement Panels to ensure, oversee and support the implementation of the District's evaluation, professional development and mentoring policies.

Whiton Elementary School SciP

Danielle Shober
Kimberly Cole
Erica Patente
G. Bradley Moor

Stony Brook School SciP

Frank Altmire
Dianne Litts
Rocco Fornaro
Heather Mastroserio

Branchburg Central Middle School SciP

Matthew Barbosa
Kristen Kries
Matthew Ross
Kristyn Perello
Marie Cinque

C. Acceptance of Resignation

It is recommended that the Board accept the resignation of Joshua Jordan, Physical Education Teacher at Stony Brook School and Branchburg Central Middle School, effective July 1, 2015, with many thanks for his 5 years of dedicated service to the students, parents, and staff of the Branchburg Township School District.

D. Approval of Staff Transfer

It is recommended that the Board approve the following staff transfers as noted.

Staff Transfer
Effective September 1, 2015

| Name | School | From | To |
|------------------|---------------|-------------------------------|--|
| Ms. Joan Baier | Whiton | 1 st Grade Teacher | 2 nd Grade Teacher |
| Lori Villanova | Stony Brook | 4 th Grade Teacher | District ESL Teacher |
| Danielle Lindsay | Stony Brook | 4 th Grade Teacher | 5 th Grade Teacher |
| Rocco Fornaro | Stony Brook | 5 th Grade Teacher | Instructional Support Teacher |
| Robert Katz | Stony Brook | 5 th Grade Teacher | Central Middle School Special Education |

E. Approval of Replacement Teacher at Whiton Elementary School

It is recommended that the Board approve Lauren Flood as a 3rd Grade Homeroom Teacher at Whiton Elementary School (replacing Jocelyn Muzychko) effective September 1, 2015 through June 30, 2016 on Step 1, Level 150 of the Teacher Salary Guide (\$56,445.00), in accordance with provisions of the B.O.E./B.T.E.A. Agreement/Teachers (which is in effect from July 1, 2013 through June 30, 2016) to be paid through Payroll from the General Fund, and sufficient funds are available in the 2015-2016 budget.

F. Approval of 2015-2016 Stipend Positions

It is recommended that the Board approve the following Stipend Positions in accordance with provisions of the B.O.E./B.T.E.A. Agreement/Teachers (which is effective July 1, 2013 through June 30, 2016) for the 2015-2016 school year as noted, and sufficient funds are available in the 2015-2016 budget.

| Name | Position | Stipend |
|--------------------|----------------------------|----------------|
| Mr. James Sheeley | Woodwind Ensemble Director | \$2,690.00 |
| Mr. Victor Cardone | Wrestling Coach | \$3,309.00 |
| Deborah Glicklich | Science Club Advisor | \$1,680.00 |

G. Approval of Instructional Support Teacher at Whiton Elementary School

It is recommended that the Board approve Allison O'Neil as an Instructional Support Teacher at Whiton Elementary School effective September 1, 2015 through June 30, 2016 on Step 2, Level BA of the Teacher Salary Guide (\$54,295.00), in accordance with provisions of the B.O.E./B.T.E.A. Agreement/Teachers (which is in effect from July 1, 2013 through June 30, 2016) to be paid through Payroll from the General Fund, and sufficient funds are available in the 2015-2016 budget.

H. Approval of Maternity Leave Replacement Teacher

It is recommended that the Board approve Naomi Kroeger as an Instructional Support Math maternity leave replacement Teacher, at Branchburg Central Middle School (replacing Michele Jordan) effective September 1, 2015 through October 14, 2015 on Step 1, Level 150 of the Teacher Salary Guide (\$56,445.00 prorated), in accordance with provisions of the B.O.E./B.T.E.A. Agreement/Teachers (which is in effect from July 1, 2013 through June 30, 2016) to be paid through Payroll from the General Fund, and sufficient funds are available in the 2015-2016 budget.

I. Approval of Instructional Aide

It is recommended that the Board approve Monita Haduch as an Instructional Aide, at Branchburg Central Middle School, effective September 1, 2015 through June 30, 2016 on Step 3 of the Salary Guide for Instructional Aides (\$17,412.00), in accordance with provisions of the B.O.E./B.T.E.A. Agreement/Instructional Aides (which is in effect from July 1, 2013 through June 30, 2016) to be paid through Payroll from the General Fund, and sufficient funds are available in the 2015-2016 budget.

J. Approval of Extended School Year Staff

It is recommended that the Board approve Steven Simborski for the transition of SID#1466744934 to Somerville High School, on an as needed basis at his contracted per diem rate as noted, in accordance with provisions of the B.O.E./B.T.E.A. Agreement/Instructional Aides (which is effective July 1, 2013 through June 30, 2016) to be paid via Payroll through the General Fund, and sufficient funds are available in the 2015-2016 budget.

| Name | Position | Hourly Rate June 20, 2015- June 30, 2015 | Hourly Rate July 1, 2015- July 2, 2015 | # of Days | Not to Exceed |
|------------------|-----------------------|--|--|--------------|------------------|
| Steven Simborski | Instructional Aide | \$16.38 | \$17.05 | 8 | 36 hours |

K. Revised Approval of Extended School Year Staff for Meetings and Evaluations

It is recommended that the Board approve the listing of staff for Extended School Year Effective June 19, 2015 through August 13, 2015, for meetings and evaluations on an as needed basis, at their contracted per diem rates, as noted in accordance with provisions of the B.O.E./B.T.E.A agreement/Teachers (which is effective July 1, 2013 through June 30, 2016) to be paid via Payroll through the General Fund, and sufficient funds are available in the 2015-2016 budget.

| Name | Position | Per Diem Rate June 20, 2015- June 30, 2015 | Per Diem Rate July 1, 2015- August 13, 2015 | # of Days | Not to Exceed |
|-----------------|---------------|--|---|--------------|------------------|
| Antonia DaSilva | Social Worker | \$348.59/day | \$357.03/day | 16 | 116 hours |
| Anne Wonesh | LDT-C | \$496.41/day | \$499.90/day | 18 | 130.5 hours |
| Michele Nash | Psychologist | \$338.64/day | \$344.40/day | 13 | 94.25 hours |
| Debbie Gesualdo | Speech | \$460.42/day | \$464.69/day | 7 | 50.75 hours |

L. Approval of Literacy Coach Summer Work

It is recommended that the Board approve the following teachers for review, planning, and teaching Teacher Academy courses at the rate of \$41.00 per hour, not to exceed \$2,214.00 in accordance with provisions of the B.O.E./B.T.E.A. Agreement/Teachers (which is effective July 1, 2013 through June 30, 2016), to be paid through Payroll from Account #11-000-223-104-02- 210, and sufficient funds are available in the 2015-2016 budget.

K-5 Planning and Teaching (up to 27 hours each if needed)*

Kelly Boyle
Lauren Knoke

*This is in addition to previously approved hours for writing grade level curriculum

M. Approval of Science Consultant

It is recommended that the Board approve IDE Corporation, Science Consultant, to work with teachers at the grades 6 through 8 with the Next Generation Science Standards (NGSS) throughout the 2015-2016 school year, not to exceed \$12,095.00 (Account# 20-270-200-320-02-648)

N. Approval of Physical Education Teacher at Stony Brook School and Branchburg Central Middle School

It is recommended that the Board approve Kevin Gaul as a part-time (0.67) Physical Education Teacher at Stony Brook School and Branchburg Central Middle School, effective September 1, 2015 through June 30, 2016 on Step 1, Level 150 of the Teacher Salary Guide (\$37,818.00), in accordance with provisions of the B.O.E./B.T.E.A. Agreement/Teachers (which is in effect from July 1, 2013 through June 30, 2016) to be paid through Payroll from the General Fund, and sufficient funds are available in the 2015-2016 budget.

O. Approval of Bus Drivers

It is recommended that the Board approve the following Bus Drivers effective September 1, 2015, through June 30, 2016, at the hourly rates noted in accordance with provisions of the B.O.E./B.T.E.A. Agreement/Bus Drivers (which is effective July 1, 2013, through June 30, 2016) to be paid through Payroll from the General Fund, and sufficient funds are available in the 2015-2016.

| Name | 2015-2016 Step/Hourly Rate |
|---------------------|-----------------------------------|
| Benjamin Bretherick | 2/\$26.45 |
| Antonio Cornacchia | 2/\$26.45 |

P. Approval of STEM Coach Summer Work

It is recommended that the Board approve the following teachers for Summer STEM Coach curriculum review and planning, effective July 1, 2015 through September 1, 2015 at the rate of \$41.00 per hour, not to exceed \$3,444.00 in accordance with provisions of the B.O.E./B.T.E.A. Agreement/Teachers (which is effective July 1, 2013 through June 30, 2016), to be paid through Payroll from Account #11-000-221-104-02- 213, and sufficient funds are available in the 2015-2016 budget.

K-5 Review (up to 42 hours each if needed)*

Lisa Cashin
Jocelyn Muzychko

*This is in addition to previously approved hours for writing grade level curriculum

Q. Approval of Technology Summer Curriculum Work

It is recommended that the Board approve the following teachers for Summer Technology Curriculum alignment, effective July 1, 2015 through September 1, 2015 at the rate of \$41.00 per hour, not to exceed \$4,920.00 in accordance with provisions of the B.O.E./B.T.E.A. Agreement/Teachers (which is effective July 1, 2013 through June 30, 2016), to be paid through Payroll from Account #11-000-221-104-02- 213, and sufficient funds are available in the 2015-2016 budget.

K-2 (up to 12 hours each)

Joan Baier
Erica Patente

3-5 (up to 12 hours each)

Anthony Aliperti
Sharon Bradley
Gail Inkrote
Cristina Pernini

6-8 (up to 12 hours each)

Danielle Dufermont
Devra Hobbs
Michele Jordan
Suzanne Updegrove

R. Approval of School Bus Aide

It is recommended that the Board approve the following School Bus Aide effective September 1, 2015, through June 30, 2016, at the hourly rates noted in accordance with provisions of the B.O.E./B.T.E.A. Agreement/Bus Drivers (which is effective July 1, 2013, through June 30, 2016) to be paid through Payroll from the General Fund, and sufficient funds are available in the 2015-2016 budget.

| Name | Hourly Rate |
|-------------|--------------------|
| Amy Piano | \$12.98 |

S. Revised Approval of Occupational Therapist Extended School Year

It is recommended that the Board approve the following staff member to staff the summer programs of the District on an as needed basis at the contracted per diem rates, as noted in accordance with provisions of the B.O.E./B.T.E.A. Agreement/Teachers (which is effective July 1, 2013 through June 30, 2016) to be paid via Payroll through the General Fund, and sufficient funds are available in the 2015-2016 budget.

| Name | Position | Hourly Rate June 20, 2015- June 30, 2015 | Hourly Rate July 1, 2015-August 13, 2015 | Not to Exceed |
|-------------|---------------------------|---|---|--------------------------|
| Nancy Ryan | Occupational Therapist | \$66.88 | \$67.36 | 35 hours |

XI. BUSINESS

Motion by Mr. Ambrus, seconded by Mrs. Noto that Items XI.A. through XI.K., be moved upon the recommendation of the Superintendent.

On call of the vote, Items XI.A. through XI.K. were unanimously approved by Roll Call.

Mr. Ambrus discussed the status of the Stony Brook School entrance project.

Mr. Ambrus spoke about a webinar he attended regarding School Messenger.

A. Bill List

It is recommended that the Board approve the List of Bills for the period July 1, 2015 through July 23, 2015, totaling \$544,363.80, and ratify the Payroll for the period July 1, 2015 through July 23, 2015, totaling \$204,091.38.

B. Approval of Continuation of Transportation Jointures with Somerville Board of Education

It is recommended that the Board approve continuation of the Joint Transportation Agreements between the Branchburg Township Board of Education and the Somerville Board of Education with the Somerville Board of Education paying the Branchburg Township Board of Education for providing school buses for the following 2015-2016 school year:

| Service | Cost to Somerville |
|--|-----------------------------|
| Branchburg Transportation to provide a school bus for shuttling students between Somerville High School and Somerset County Vocational School as noted | \$7,075.00 |
| Provide a school bus for athletic transportation and field trips on an as-needed basis | \$53.20 per hour per bus |
| Provide additional transportation on an as needed basis | \$53.20 per hour per bus |

C. Approval of Use of School Buses for The Center School Field Trips

It is recommended that the Board approve the use of District school buses by The Center School, subject to proof of insurance and such other protective measures reasonably required by the School Business Administrator in consultation with the Board Attorney, at a rate of \$53.20 per hour per bus for the 2015-2016 school year.

D. Approval of Inter Local Transportation Services Agreement Resolution

It is recommended that the Board approve an Inter Local Transportation Services Agreement Resolution with Somerset County Educational Services Commission for participation in coordinated transportation for the 2015-2016 school year.

E. Approval of Use of School Buses for Kangaroo Kids Child Care Field Trips

It is recommended that the Board approve the use of District school buses by Kangaroo Kids Child Care, subject to proof of insurance and such other protective measures reasonably required by the School Business Administrator in consultation with the Board Attorney, at a rate of \$53.20 per hour per bus for the 2015-2016 school year.

F. Award of Environmental Services Proposal

It is recommended that the Board award Eastern States Environmental Associates, Inc., a contract to conduct a Jurisdictional Wetlands Assessment on the Harlan School Road property in accordance with its May 18, 2015 proposal, for a service fee not to exceed \$2,500.00 and a NJDEP application fee of \$3,492.00 to be paid by purchase order through the General Fund from Account #12-000-400-390-01-627, and sufficient funds are available in the 2015-2016 budget.

G. Approval of Disposal of Textbooks

It is recommended that the Board approve the sale, donation or disposal of obsolete textbooks listed below and authorize the Business Administrator/Board Secretary to sell, donate or dispose of same.

| Title | Quantity |
|--|-------------------------|
| Everyday Math - McGraw-Hill 2004, 2007, 2012 (Grade 3-5) edition Student reference books, teacher resources, excess math journals, study links - various quantities. | Various quantities |
| Prentice Hall Science Explorer: Motion, Forces and Energy (ISBN 0-13-054099-4) and Chemical Building Blocks (ISBN 0-13-0509109) copyright 1996, 2000 and 2002. | Approx. 500 total |
| Write Source 978-0-669-00645-2 and Write Source 2000 0-669-46774-X | 66 and 125 respectively |
| Best Short Stories 0-89061-753-8 | 23 |
| Barron's Painless Grammar 978-0-7641-3436-4 | 63 |

H. Resolution Increasing the Bid Threshold - Qualified Purchasing Agent

WHEREAS, Theresa Linskey, School Business Administrator/Board Secretary possesses a qualified purchasing agent (QPA) certificate;

WHEREAS, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 (b), on July 1, 2015 has increased the bid threshold amount for school districts with purchasing agents who possess qualified purchasing agent certificates, from \$36,000 to \$40,000;

NOW, THEREFORE BE IT RESOLVED that the Branchburg Township Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$40,000 for the Board of Education, and further authorizes Theresa Linskey to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

I. Approval of Temporary Use and Occupancy Agreement

It is recommended that the Board approve a Temporary Use and Occupancy Agreement between the Branchburg Township Board of Education and The Jointure, for the period July 15, 2015 through August 1, 2015.

J. Approval of Revised Lease Agreement

It is recommended that the Board approve a revised Lease Agreement between the Branchburg Township Board of Education and The Jointure, for the period August 1, 2015 through June 30, 2016.

K. Approval to Pay Bills

In accordance with N.J.S.A. 18A:19-4.1, the Board of Education approves Theresa Linskey, School Business Administrator to issue payment of bills for July 24, 2015 through August 27, 2015 prior to the next regularly scheduled meeting of August 27, 2015 and with the approval and consent of the Superintendent of Schools, and then present said bills to the Board at the August 27, 2015 meeting for ratification.

XII. PUBLIC COMMENT

Mr. Mike Wooby congratulated Ms. Gensel on her appointment to Acting Superintendent of Schools.

Mr. Wooby asked the Board for information on the appointed Wrestling Coach.

XIII. BOARD FORUM

XIV. BOARD LIAISON REPORTS

XV. EXECUTIVE SESSION

XVI. ADJOURNMENT

On a motion by Mr. Ambrus, seconded by Mrs. Noto, and carried unanimously, the Board agreed to adjourn at 8:15 p.m.

Respectfully Submitted,


Theresa Linskey
Board Secretary/Business Administrator